



Second
Global
Environment
Facility (GEF)
Assembly

GEF/A.2/2
September 23, 2002

Second GEF Assembly
Beijing, China
October 16-18, 2002

Agenda Item 5

PROVISIONAL ANNOTATED AGENDA

AGENDA ITEM 1.

OPENING SESSION

1. The Opening Session of the Second Assembly will be organized in collaboration with the host Government. It will include statements by the host Government, the CEO/Chairman of the GEF, and the Heads of the Implementing Agencies.

AGENDA ITEM 2.

ELECTION OF A CHAIR OF THE ASSEMBLY

2. In accordance with paragraph 12 of the *Rules of Procedure for the GEF Assembly*, the Assembly is to elect a Chair from among the Representatives attending the meeting.

AGENDA ITEM 3.

ELECTION OF VICE-CHAIRS

3. In accordance with paragraph 12 of the *Rules of Procedure for the GEF Assembly*, the Assembly is to elect two vice-Chairs from among the Representatives attending the meeting. One vice-Chair is to be a Representative of a recipient country Participant, and one vice-Chair is to be a Representative of a non-recipient country Participant. The Chair and vice-Chairs of the Assembly are to constitute the Bureau of the meeting. The CEO is to serve as an ex-officio member of the Bureau.
4. The Assembly is invited to elect its two vice-Chairs.

AGENDA ITEM 4.

AMENDMENT OF THE RULES OF PROCEDURE

5. At its first meeting in New Delhi, India, the Assembly adopted the *Rules of Procedure for the GEF Assembly*. Since the first Assembly, a number of organizations have strengthened their collaboration with the GEF, particularly the executing agencies operating under expanded opportunities. In view of this, the Council recommended at its meeting in May 2002 that paragraph 5 of the rules of procedure be amended to reflect these changes as well as to provide flexibility to the CEO to invite representatives of other organizations and entities to the Assembly with the agreement of the Council.
6. Paragraph 26 of the rules of procedure provides that the Assembly rules may be amended by consensus of the Assembly. The amendment to the rules of procedure

recommended by the Council is presented in Document GEF/A.2/3, *Amendment to the Rules of Procedure*. The Assembly is invited to approve by consensus the proposed amendment to paragraph 5 of its rules of procedure.

AGENDA ITEM 5.

ADOPTION OF THE AGENDA

7. A provisional agenda for consideration by the Assembly has been circulated to all Participants as document GEF/A.2/1. The Assembly is invited to adopt its agenda for its second meeting.

AGENDA ITEM 6.

ORGANIZATION OF WORK

8. The GEF Council, at its meeting in May 2002, recommended the organization of work for the Assembly. In accordance with this organization, all items on the agenda are to be dealt with in plenary which is to meet each of the three days of the Assembly.
9. A roundtable of Ministers and other heads of delegation will be organized during the morning of October 18. This roundtable will be opened to Ministers or heads of delegation and one advisor per delegation. The roundtable will provide an opportunity for heads of delegation to reflect upon emerging points of consensus from the delegation statements and general debate. These roundtable discussions will assist the Chair and Co-Chairs in preparing the Chair's summary of the Assembly, which will be submitted to the plenary of the Assembly for endorsement.
10. Opportunities for constituency meetings, panel presentations, workshops and smaller informal discussions have also been provided.
11. A provisional timetable for the Assembly is annexed to this document.

AGENDA ITEM 7.

STATEMENT BY THE SCIENTIFIC AND TECHNICAL ADVISORY PANEL (STAP)

12. The Chairperson of STAP is invited to address the plenary. A report prepared by STAP, *Highlights of the work of*

STAP during GEF-2, is before the Assembly as document GEF/A.2/Inf.2

AGENDA ITEM 8.

STATEMENTS BY THE REPRESENTATIVES OF CONVENTIONS

13. Representatives of the global environment conventions that regularly attend the GEF Council meetings (the Convention on Biological Diversity, the UN Framework Convention on Climate Change, the Stockholm Convention on Persistent Organic Chemicals, the UN Convention to Combat Desertification in Those Countries Experiencing Serious Drought and/or Desertification, Particularly in Africa, and the Montreal Protocol on Substances that Deplete the Ozone Layer and its Multilateral Fund) are invited to address the plenary.

AGENDA ITEM 9.

STATEMENTS BY HEADS OF THE EXECUTING AGENCIES COLLABORATING UNDER EXPANDED OPPORTUNITIES

14. The Heads of the Executing Agencies collaborating with the GEF under expanded opportunities (African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, Inter-American Development Bank, the Food and Agriculture Organization of the United Nations, the International Fund for Agricultural Development, and the United Nations Industrial Development Organization) are invited to address the plenary.

AGENDA ITEM 10.

STATEMENT BY A REPRESENTATIVE OF THE UN COMMISSION ON SUSTAINABLE DEVELOPMENT

15. A representative of the UN Commission on Sustainable Development is invited to address the plenary.

AGENDA ITEM 11.

STATEMENT BY A REPRESENTATIVE OF NON-GOVERNMENTAL ORGANIZATIONS

16. A representative of the NGO organizations accredited to the GEF or the GEF Assembly is invited to address the plenary on behalf of the NGO community.

AGENDA ITEM 12.

SECOND OVERALL PERFORMANCE STUDY OF GEF

17. In accordance with paragraph 14 of the *Instrument for the Establishment of the Restructured GEF*, the Assembly is to review the general policies of the Facility and to review and evaluate the operation of the Facility on the basis of reports submitted by the Council.
18. The GEF Council, at its meeting in May 2000, requested an overall performance review of the GEF to assist the Assembly in its work. The terms of reference for the study were approved by the Council in September 2000.
19. The *Second Overall Performance Study of the GEF* is before the Assembly as document GEF/A.2/4. The report was prepared by an independent team of experts selected on the basis of their general and specific competencies in global environmental issues, policy formulation, project management and evaluation. The report assesses the extent to which the GEF has achieved, or is on its way to achieving, its main objectives.
20. The *Second Overall Performance Study of the GEF* will be presented to the plenary under this agenda item. Representatives are invited to express their views on the report during their statements to the plenary.

AGENDA ITEM 13.

CEO'S REPORT ON THE POLICIES , OPERATIONS AND FUTURE DEVELOPMENT OF THE GEF

21. The *CEO's Report on the Policies, Operations and Future Development of the GEF*, is before the Assembly as document GEF/A.2/5. The report draws upon the recommendations of the GEF evaluation studies and the replenishment process, the policies and operations of the GEF as approved by the Council, and his experience as CEO/Chairman of the Facility, to present the highlights of GEF activities since the first Assembly and the CEO's recommendations for the future development of the GEF. The CEO will present the report to the plenary. Representatives are invited to express their views on the report during their statements to the plenary.

AGENDA ITEM 14.

STATEMENTS BY REPRESENTATIVES OF GEF PARTICIPANTS

22. Each Representative of a GEF Participant is invited to make a statement to the plenary meeting. Representatives are invited to use this opportunity to express their delegations' views on the items on the Assembly's agenda, and in particular, on the *CEO/Chairman's Report on the Policies, Operations and Future Development of the GEF* (Document GEF/A.2/5) and the *Second Overall Performance Study of the GEF* (Document GEF/A.2/4).
23. Statements will be delivered by the Representatives during three plenary sessions of the Assembly (see timetable annexed to this document). Each oral statement should not exceed 4 minutes.
24. Representatives are invited to submit their statements in writing to the Secretariat in advance of the meeting. Written statements may be longer than the oral presentation of the statement. All statements should be prepared in one of the official languages of the Assembly and made available to the Secretariat in written and electronic forms.
25. Statements submitted to the Secretariat in advance of the Assembly will be copied and distributed at the time that the statement is delivered. Statements that are not submitted in advance but provided to the Secretariat during the Assembly in sufficient number of copies will also be distributed to Participants.
26. All statements submitted to the Secretariat will be published in the proceedings of the Assembly in the language(s) in which they are submitted.
27. The Secretariat will establish a speakers list in accordance with the procedures circulated to all GEF Participants. The procedures are also posted on the GEF website, www.gefweb.org.

AGENDA ITEM 15.

REPORT ON THE THIRD REPLENISHMENT OF THE GEF

28. The Assembly is provided with a report on the third replenishment of the GEF Trust Fund (Document GEF/A.2/7, *Summary of Negotiations on the Third Replenishment of the GEF Trust Fund*) as well as a *Retrospective of the GEF-2 Commitment Authority* (document GEF/A.2/6)

AGENDA ITEM 16

REPORT ON MEMBERSHIP

29. Paragraph 14 of the *Instrument for the Establishment of the Restructured GEF* calls upon the Assembly to keep under review the membership of the Facility. GEF presently has 173 member states. Document GEF/A.2/8 presents a list of states participating in the GEF together with an indication of the date on which the Secretariat received their notification of participation in accordance with paragraph 7 of the Instrument.

AGENDA ITEM 17.

REPORT ON CREDENTIALS

30. In accordance with paragraph 6 of the *Rules of Procedure for the GEF Assembly*, the credentials of Representatives and the names of Alternates and advisors shall be submitted to the CEO not less than three days before the first session they are to attend. Delegations are reminded to submit their credentials to the Secretariat in advance of the meeting.
31. The Bureau shall examine the credentials and submit a report thereon to the Assembly.

AGENDA ITEM 18

AMENDMENT OF THE GEF INSTRUMENT

32. Pursuant to paragraph 34 of the *Instrument for the Establishment of the Restructured GEF*, amendments to the Instrument are to be approved by consensus by the Assembly upon the recommendation of the Council, after taking into account the views of the Implementing Agencies and the Trustee, and shall become effective after adoption by the Implementing Agencies and the Trustee in accordance with their respective rules and procedural requirements.
33. At its meeting in May 2002, the Council agreed with the proposed amendments set forth in document GEF/A.2/9 and recommended that the Assembly approves them at its second meeting in Beijing, China, October 16-18, 2002.
34. The proposed amendments to the Instrument address two matters:

- i. designation of land degradation, primarily desertification and deforestation, as a GEF focal area, as a means of enhancing GEF support for the successful implementation of the UN Convention to Combat Desertification; and
 - ii. designation of persistent organic pollutants as a GEF focal area and confirmation of the availability of the GEF to serve as an entity entrusted with the operation of the financial mechanism of the Stockholm Convention on Persistent Organic Pollutants
35. The Assembly is invited to review the proposed amendments with a view to approving them by consensus and to forwarding them to the Implementing Agencies and the Trustee for adoption.

AGENDA ITEM 19

CHAIR'S SUMMARY

36. In accordance with paragraph 24 of the *Rules of Procedure for the GEF Assembly*, the Chair, in consultation with the Bureau, will prepare a summary of the main discussions and conclusions of the Assembly. Any recommendation/decision approved by the Assembly shall be appended to the Chair's summary.
37. A roundtable of Ministers and other heads of delegation will be organized to provide an opportunity for heads of delegation to reflect upon emerging points of consensus from the delegation statements and general debate. These roundtable discussions will assist the Chair and Vice-Chairs in preparing the Chair's summary of the Assembly. It is expected that the roundtable format will provide a more open setting that should facilitate an exchange of views among the Chair, the vice-Chairs and Representatives.
38. After the roundtable, the Chair will present the summary to the plenary of the Assembly for endorsement. The summary will be a public document, and will serve as the statement of the Assembly.

AGENDA ITEM 20

CLOSING OF THE ASSEMBLY

39. The Assembly will be closed by the Chair.

ANNEX A: PROVISIONAL TIMETABLE

WEDNESDAY, OCTOBER 16, 2002

0930-1100	Opening Session Welcoming address by the Host Government Welcoming address by the CEO/Chairman of the Facility Statements by the Heads of the Implementing Agencies
1100-1130	Break
1130-1200	Election of the Chairperson of the Assembly Election of Vice-Chairs Amendment of the Rules of Procedure Adoption of the agenda Organization of work
1200-1330	Statement by the Scientific and Technical Advisory Panel (STAP) Statements by the Representatives of the Conventions Statements by Heads of the Executing Agencies collaborating under expanded opportunities Statement by a Representative of the UN Commission on Sustainable Development Statement by a Representative of Non-Governmental Organizations
1330-1530	Luncheon <i>Panel of Heads of Implementing and Executing Agencies on Integrating Global Environment and Sustainable Development</i> (for heads of delegation only)
1530-1630	Second Overall Performance Study of the GEF
1630-1730	Policies, Operations, and Future Development of the GEF – Report of CEO/Chairman of the Facility
1730-2000	Statements by Representatives of GEF Participants
2000-2130	Reception by CEO/Chairman of the Facility

THURSDAY, OCTOBER 17, 2002

0900-0930
Report on the Third
Replenishment of the GEF

0930-1000
Report on Membership
Report on Credentials

1000-1100
Amendment of the GEF
Instrument

1100-1300
Statements by Representatives
of GEF Participants

1300-1430
Luncheon

1430-1930
Statements by Representatives
of GEF Participants

Reception hosted by the
Government of the People's
Republic of China
(After close of proceedings)

0830-1230
Panel of the Government of
China

1430-1630
Panel on Science and the
Global Environment

1700-1900
Panel of Eminent Persons
on Global Environment and
Sustainable Development

0900-1900
Seminars/workshops organized
by the Implementing and
Executing Agencies, bilateral
funding agencies, governments,
NGOs, and other interested
stakeholders

FRIDAY, OCTOBER 18, 2002

0900-1300
Roundtable of Ministers and
Other Heads of Delegations

0900-1045
Panel of Parliamentarians
on the Global
Environment

0900-1300
Seminars/workshops
organized by the
Implementing and
Executing Agencies,
bilateral funding
agencies, governments,
NGOs, and other
interested stakeholders

1300-1500
Luncheon for Ministers and
Other Heads of Delegations
hosted by the Government of
China

1115-1300
Panel organized by NGOs

1500-1600
Chair's Summary

1600-1700
Break/Press Conference

1700-1800
Closing of the Assembly