**GBFF CEO Endorsement REQUEST Template**



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# General Project Information

|  |  |
| --- | --- |
| Project Title: |       |
| Region: |       | GEF Project ID: |       |
| Country(ies): |       |  |  |
| GEF Agency(ies): |  | GEF Agency Project ID: |       |
| Project Executing Entity(s) and Type: |        |  |
|        |  |
| GEF Focal Area(s): |  | Submission Date: |       |
| Type of Trust Fund: |  | Project Duration (Months) |       |
| GEF Project Grant: *(a)* |        | GEF Project Non-Grant *(b)* |        |
| Agency Fee(s) Grant: *(c)* |       | Agency Fee(s) Non-Grant: *(d)* |       |
| Total GEF Financing: *(a+b+c+d)* |        | Total Co-financing: |        |
| PPG Amount *(e):* |        | PPG Agency Fee(s) *(f)*: |        |
| Total GEF Resources (a+b+c+d+e+f) |       |
| Project Tags:  | [ ]  Support to IPLCs\* [ ]  Blended financeContributions to the implementation of:[ ]  GBF Target 1 [ ]  GBF Target 2 [ ]  GBF Target 3[ ]  GBF Target 4 [ ]  GBF Target 5 [ ]  GBF Target 6 [ ]  GBF Target 7[ ]  GBF Target 8 [ ]  GBF Target 9 [ ]  GBF Target 10 [ ]  GBF Target 11 [ ]  [ ]  GBF Target 12 [ ]  GBF Target 13 [ ]  GBF Target 14 [ ]  GBF Target 15[ ]  GBF Target 16 [ ]  GBF Target 17 [ ]  GBF Target 18 [ ]  GBF Target 19[ ]  GBF Target 20 [ ]  GBF Target 21 [ ]  GBF Target 22 [ ]  GBF Target 23 |
| Rio Markers\*\* |  |
| - Climate Change Mitigation | [ ]  No Contribution (0) [ ]  Significant Objective (1) [ ]  Principal Objective (2) |
| - Climate Change Adaptation | [ ]  No Contribution (0) [ ]  Significant Objective (1) [ ]  Principal Objective (2) |
| - Biodiversity | [ ]  No Contribution (0) [ ]  Significant Objective (1) [ ]  Principal Objective (2) |
| - Land Degradation | [ ]  No Contribution (0) [ ]  Significant Objective (1) [ ]  Principal Objective (2) |

\*POP-UP material start

In the case of IPLCs’ involvement in the project, ensure section C describes the IPLCs who will benefit from the project and details their role in the project. Please check all relevant boxes below. Whether the project as a whole or certain project activities support IPLCs could entail a number of circumstances including but not limited to: 1) IPLCs’ directly receive resources through the GEF agency for execution of project components/activities, 2) IPLCs are project beneficiaries of project components/activities but do not directly receive financial resources; 3) IPLCs are involved in the design and implementation of project activities; 4) IPLCs are part of the project steering committee and/or project governance, etc.

\*POP-UP material ends

\*\*TOOLTIP start

The Rio Marker methodology developed by the OECD Development Assistance Committee focuses on the objectives pursued by the project, as described in the CEO endorsement request. Proponents are encouraged to make all benefits and co-benefits that can be derived from the project in support to Rio Conventions explicit in project objectives, log-frames and/or theory of changes, and are requested to reflect these benefits accordingly in the Rio Markers.

TOOLTIP end\*\*

### Project Summary\*

Provide a brief summary description of the project *(max. 2,000 characters, approximately ½ page)*

\*TOOLTIP start

The purpose of the summary is to provide a short, coherent summary for readers, including: (i) the problem and issues to be addressed (ii) the project objectives, iii) how they will be achieved (i.e. approach to deliver on objectives), and (iv) the expected outcomes (Global Biodiversity Benefits and other key expected results).If the project is intended to be [transformative](https://www.stapgef.org/resources/advisory-documents/achieving-transformation-through-gef-investments), or [innovative](https://www.stapgef.org/resources/advisory-documents/innovation-and-gef), briefly explain how this ambition will be achieved and how barriers or enablers will be addressed.

TOOLTIP end\*

### Project Description Overview

|  |  |
| --- | --- |
| Project Objective\*:  |       |
| Project Components | Component Type | Project Outcomes | Project Outputs | Trust Fund | (in $) |
|  |  |  |  |  | GEF Project Financing | Co-financing |
|        |  |  |       |  |       |       |
|        |  |  |       |  |       |       |
| …. |  |  |  |  |  |  |
| M&E\*\* |  |  |       |  |       |       |
| Subtotal |  |       |       |
| Project Management Cost (PMC)\*\*\* \*\*\*If amount requested is above limits, a pop-up menu should open for the Agency to provide an explanation\*\*\* |  |       |       |
| **Total Project Cost** |  |       |       |

\*TOOLTIP start

Based on the Theory of Change, define a concise project objective that is measurable and can be achieved by project end. It should refer to outcomes that can realistically be achieved given the project duration, resources, and approach.

TOOLTIP end \*

\*\*TOOLTIP Start

Cost of M&E activities taking place for project execution purposes and exclusive of oversight, supervision, and corporate reporting activities undertaken by the Agency and covered by the Agency Fee. See Annex 3 of the Guidelines on the Project and Program Cycle Policy ([GEF/C.59/Inf.03](https://www.thegef.org/council-meeting-documents/guidelines-project-and-program-cycle-policy-2020-update)) for further information.

TOOLTIP end\*\*

\*\*\*TOOLTIP start

GEF project guidelines call for a PMC of 5% (GEF project financing >$2 million) or 10% (GEF project financing before PMC ≤$2 million) of the GEF grant.

TOOLTIP end\*\*\*

# project outline

## Changes compared to PPG Request

Please describe and justify any major changes to the project design, including to elements put forward in the PPG request to meet the following GBFF selection criteria:

1. Potential of the project to generate global environmental benefits (GEBs) (include a description of the GEBs the project will generate per the GBFF Results Indicators);
2. The alignment of the project with the National Biodiversity Strategies and Action Plans and/or National Biodiversity Finance Plans or similar instruments to identify national and/or regional priorities;
3. The level of policy coherence and coordination across multiple ministries, agencies, the private sector, and civil society that the project aims to support;
4. Whether the project will mobilize the resources of the private sector and philanthropies’; and
5. Whether and how the project will engage with and provide support to IPLCs.

## Project Rationale

Describe the current situation including: the global biodiversity problems that the project will address; the key elements of the system to be addressed by the project; and underlying drivers of environmental change in the project context, such as population growth, economic development, climate change, sociocultural and political factors, including conflicts, or technological changes. Describe the objective of the project, and the justification for it. (Approximately 3-5 pages). See guidance here\*

\*TOOLTIP start

To develop the project rationale:

* Provide simple [narratives](https://www.stapgef.org/resources/advisory-documents/theres-more-one-plausible-future-using-simple-narratives-help-ensure) of how the future could unfold, based on an understanding of trends and interactions between the key elements of the system and its drivers.
* Describe the baseline in the absence of the project and identify the outcomes that the project needs to achieve, how these will change the baseline, and what the key barriers and enablers are to achieving those outcomes.
* Explain why the activities of the project are the best approach to address the drivers of biodiversity degradation over other options and how outcomes will endure through changes in the drivers described previously.
* Describe the relevant stakeholders (including private sector and local actors), their roles in the system, and how they will be critical to deliver Global Biodiversity Benefits and other outcomes.
* The description should include: how the project will fit within the current landscape of initiatives; how the project will build on the baseline and ongoing activities, both GEF and non-GEF, and incorporate lessons learned from previous projects; and how this approach fits with country priorities.
* If this a blended finance project under GBFF Action Area Four, please include a brief explanation on the financial barriers and how the project- and the proposed financial structure- responds to the financial barriers.

TOOLTIP end\*

## Project Description

This section asks for a theory of change as part of a joined-up description of the project as a whole. The project description is expected to cover the key elements[[1]](#footnote-2) of good project design in an integrated way. It is also expected to meet the GEF’s policy requirements on gender, stakeholders, private sector, and knowledge management and learning (see section E). This section should be a cohesive narrative and not separate responses to the guiding questions in the guidance document. (Approximately 3-5 pages). See guidance here\*

\*TOOLTIP start

I project description should be a cohesive narrative that responds to the GEF’s policy requirements (Section E)). For example, by weaving into the description how gender issues will be addressed in the project, rather than describing gender as a standalone point. The theory of change will help in joining up the other key elements of [good project design](https://www.stapgef.org/resources/advisory-documents/enabling-elements-good-project-design-synthesis-stap-guidance-gef):

* Provide a concise explanation of the [theory of change](https://www.stapgef.org/index.php/resources/advisory-documents/theory-change-primer) that describes the project’s logic for addressing the problems described in Section A and achieving the intended global environmental benefits. Include a diagram to help show the overall project’s logic, outputs, and outcomes.
* The theory of change should provide an “explicit account of how and why the proposed interventions would achieve their intended outcomes and goal, based on outlining a set of key causal pathways arising from the activities and outputs of the interventions and the assumptions underlying these causal connections”.
* The project logic should show how the project would ensure that expected outcomes are enduring and resilient to possible future changes in the drivers identified in the simple ‘future narratives’ (section B)
* Describe in more detail the project components (interventions and activities) identified in the theory of change. Provide brief information on each intervention, the main goal and basis (including scientific) of the proposed solutions, how they address the problem, and the critical assumptions and risks to achieving the
* Explain how the project will generate global biodiversity benefits which would not have occurred without the GEF project (additionality).

As part of the project description:

* Describe the incremental/additional cost reasoning as per the Guidelines provided in GEF/C.31/12
* Indicate how relevant [stakeholders](https://www.stapgef.org/resources/advisory-documents/multi-stakeholder-dialogue-transformational-change) will contribute to implementing the project and their respective roles.

Explain how the project will benefit from existing knowledge, generate new knowledge, and capture, store and share knowledge to benefit project stakeholders and future projects.

Explain how this project will improve or develop national policies and strategies, including an improved alignment of policies across sectors ([policy coherence](https://www.stapgef.org/resources/advisory-documents/framing-policy-coherence-gef)).

Will the project success depend on enhancing human, institutional and technical capacities on national and/ or local level and how will this be addressed (via GEF or co-finance)?

Please attach the GEF budget table showing the component budget and make sure the M&E costs and PMC align with the figures in the ‘project description overview’.

* If the project is specifically intended to be [transformative](https://www.stapgef.org/resources/advisory-documents/achieving-transformation-through-gef-investments) or [innovative](https://www.stapgef.org/resources/advisory-documents/innovation-and-gef), explain how this will be achieved.

TOOLTIP end\*

### Institutional Arrangement and Coordination with Ongoing Initiatives and Project.

Please describe the Institutional Arrangements for the execution of this project, including financial management and procurement. If possible, please summarize the flow of funds (diagram), accountabilities for project management and financial reporting (organogram), including audit, and staffing plans. (*max. 500 words, approximately 1 page)*

Will the GEF Agency play an execution role on this project?

[ ]  Yes [ ]  No

If so, please describe that role here and the justification.

Also, please add a short explanation to describe cooperation with ongoing initiatives and projects, including potential for co-location and/or sharing of expertise/staffing *(max. 500 words, approximately 1 page)*

### Core Indicators

Indicate expected results in each relevant indicator using methodologies indicated in the GEF-8 Results Measurement Framework Guidelines.

As per the [GBFF Programming Directions](https://www.thegef.org/sites/default/files/documents/2023-09/EN_GEF.C.64.06.Rev_.02_GBF_Fund_Programming_Directions.pdf), the GBFF performance will be monitored using the GEF Trust Fund Core Indicators 1, 2, 3, 4, 5, 6, 8, 11 and all their sub indicators as well as 9 and sub-indicators 9.4 and 9.5 (see Annex 3 of the Programming Directions). Projects are encouraged to capture any co-benefits from the project under other GEF core indicators.

Additional indicators will be introduced to monitor policy elements of projects supported by the GBF Fund. They may draw on the monitoring framework for the Kunming-Montreal Global Biodiversity Framework once it is agreed.

|  |  |
| --- | --- |
| **Project Core Indicators** | **Expected at CEO Endorsement** |
| 1 | **Terrestrial protected areas** created or under improved management (hectare) |       |
| 2 | **Marine protected areas** created or under improved management (hectare) |       |
| 3 | Area of **land and ecosystems under restoration** (hectare) |       |
| 4 | Area of **landscapes under improved practices** (hectare) |       |
| 5 | Area of **marine habitat under improved practices** (hectare) |       |
| 6 | **Greenhouse Gas Emissions Mitigated** (metric ton of CO2e)  |       |
| 7 | **Shared water ecosystems** under new or improved cooperative management (count) |       |
|  8 | Globally over-exploited **marine fisheries** moved to more sustainable levels (metric ton) |       |
| 9 | Chemicals of global concern and their waste reduced (metric ton of toxic chemicals reduced) |       |
| 10 | Persistent organic pollutants to air reduced (gram of toxic equivalent gTEQ) |       |
|  11 | People benefiting from GEF-financed investments **disaggregated by sex** (count) |       |

Explain the methodological approach and underlying logic to justify target levels for Core and Sub-Indicators *(max. 250 words, approximat½ 1/2 page)*

### Explanation of Financial Structure (Only for blended finance projects under GBFF Action Area 4)

Please describe the financial structure and include a graphic representation. This description will include the financial instrument requested from the GEF and terms and conditions of the financing passed on to Beneficiaries.

### Risks to Project Implementation

Tooltip start\*

Summarize risks that might affect the achievement of desired outcomes and the mitigation measures which are planned or already undertaken to address these. The risk rating should reflect the residual risk to achieving outcomes after considering the implementation of mitigation measures. The rating scale is: High, Substantial, Moderate, Low. See the GEF Risk Appetite document (GEF/C.66/13) for more information and its Annex B for a description of each risk category. Note that the rating for the “Environment and Social” category should be the same as the risk rating for Safeguards.

Tooltip end\*

|  |  |  |
| --- | --- | --- |
| **RISK CATEGORIES** | **RATINGS** | **ASSESSMENT AND MITIGATION MEASURES** |
|  |  |  |
| **CONTEXT** |
| Climate | < Select rating > | < Insert text > |
| Environment and Social  | < Select rating > | < Insert text > |
| Political and Governance | < Select rating > | < Insert text > |
| **INNOVATION** |
| Institutional and Policy | < Select rating > | < Insert text > |
| Technological | < Select rating > | < Insert text > |
| Financial and Business Model | < Select rating > | < Insert text > |
| **EXECUTION** |
| Capacity for Implementation | < Select rating > | < Insert text > |
| Fiduciary | < Select rating > | < Insert text > |
| Stakeholder | < Select rating > | < Insert text > |
|  |  |  |
| Other | < Select rating > | < Insert text > |
|  |  |  |
| Overall Risk Rating | < Select rating > | < Insert text > |

## ****Alignment with Programming strategies and country/regional priorities****

Identify the specific GBFF Action Area(s) that the project is aligned with and how the project will support the achievement of the specific Action Area objective(s).

Explain how the proposed interventions are aligned with the National Biodiversity Strategies and Action Plans and/or National Biodiversity Finance Plans or similar instruments to identify national and/or regional priorities.

Please identify in the project tags which of the 23 targets of the Kunming-Montreal Global Biodiversity Framework the project contributes to and explain how in this section.

Confirm if any country policies that might contradict with intended outcomes of the project have been identified, and how the project will address this.

*(max. 500 words, approximately 1 page)*

## Policy requirements

### Gender Equality and Women’s Empowerment\*:

We confirm that gender dimensions relevant to the project have been addressed during Project Preparation as per GEF Policy and are clearly articulated in the Project Description (Section B).

[ ]  Yes [ ]  No (If –and only if— NO is selected, a pop-up field should open for the Agency to provide an explanation)

1)Does the project expect to include any gender-responsive-measures to address gender gaps or promote gender equality and women’s empowerment?

[ ]  Yes [ ]  No

If the project expects to include any gender-responsive measures to address gender gaps or promote gender equality and women empowerment, please indicate in which results area(s) the project is expected to contribute to gender equality:

[ ]  closing gender gaps in access to and control over natural resources;

[ ]  improving women’s participation and decision-making; and/or

[ ]  generating socio-economic benefits or services for women.

2)Does the project’s results framework or logical framework include gender-sensitive indicators?

[ ]  Yes [ ]  No [ ]  tbd

\*TOOLTIP start

[In](https://worldbankgroup-my.sharepoint.com/personal/swyatt_thegef_org/Documents/Indigenous%20Peoples/GEF%20AND%20IPAG%20Draft%20May%202023_SW.docx?web=1) the Portal documents tab, please upload the Gender Action Plan or equivalent, and any gender analysis or equivalent socio-economic assessment carried out during project preparation that identifies and describes any gender differences, gender differentiated impacts and risks, and opportunities to address gender gaps and promote the empowerment of women through the project. This should include any corresponding gender-responsive measures to address differences, identified impacts and risks, and opportunities. If gender-responsive measures have been identified, these should be reflected in the relevant project components, results, and M&E framework (e.g. specific activities, gender-sensitive indicators and sex-disaggregated targets)

TOOLTIP end\*

### Stakeholder Engagement\*

We confirm that key stakeholders were consulted during Project Preparation as required per GEF policy, their relevant roles to project outcomes have been clearly articulated in the Project Description (Section B), and a Stakeholder Engagement Plan has been developed before CEO endorsement.

 [ ]  Yes [ ]  No

(If –and only if— NO is selected, a pop-up field should open for the Agency to provide an explanation)

**Select what role civil society will play in the project**:

Consulted only; [ ]  Yes [ ]  No

Member of Advisory Body; Contractor; [ ]  Yes [ ]  No

Co-financier; [ ]  Yes [ ]  No

Member of project steering committee or equivalent decision-making body; [ ]  Yes [ ]  No

Executor or co-executor; [ ]  Yes [ ]  No

Other (Please explain) [ ]  Yes [ ]  No

\*TOOLTIP start

In the Portal documents tab, please upload the Stakeholder Engagement Plan (or equivalent) with information regarding stakeholders who have been and will be engaged, means of engagement, dissemination of information, roles and responsibilities in ensuring effective Stakeholder Engagement, resource requirements, and timing of engagement.

TOOLTIP end\*

**IPLCs**

|  |  |  |
| --- | --- | --- |
| **Amount ($) of GBFF project financing to support actions by IPLCs\*** | **PPG request stage** | **CEO endorsement stage** |
| [*Portal to show here the amount that was provided at PPG request stage*] |  |

\*POP-UP material start

Provide the amount of GBFF project financing, if any, the project plans to allocates to support activities by IPLCs in line with the aspirational target of 20% of GBFF resources to support actions by IPLCs for the conservation, restoration, sustainable use and management of biodiversity by 2030.

\*POP-UP material ends

**If resources have been identified here, please provide a short justification for why they were included, with cross-reference to relevant project components and/or outputs**

**TEXTBOX**

Are IPLCs to receive and manage resources for the execution of project components/activities?

[ ]  Yes [ ]  No

Are IPLCs leading the design and management of some project activities but do not manage financial resources?

[ ]  Yes [ ]  No

Does the project provide in-kind support to actions by IPLCs for biodiversity?

[ ]  Yes [ ]  No

Are IPLCs part of the project steering committee or equivalent decision-making body?

[ ]  Yes [ ]  No

### Private Sector

Will there be private sector engagement in the project?

[ ]  Yes [ ]  No

And if so, has its role been described and justified in section C “project description”?

[ ]  Yes [ ]  No

### Environmental and Social Safeguards

We confirm that we have provided information regarding Environmental and Social risks associated with the proposed project or program, including risk screenings/ assessments and, if applicable, management plans or other measures to address identified risks and impacts (this information should be presented in Annex E).

[ ]  Yes [ ]  No (If –and only if— NO is selected, a pop-up field should open for the Agency to provide an explanation)

Please provide overall Project/Program Risk Classification



\*TOOLTIP start

Please see for guidance on what safeguard documentations needs to be uploaded to the portal in GEF Policy on ESS: SD/PL/03 and Guidelines: SD/GN/03

TOOLTIP end\*

## Other requirements

### Knowledge management\*

We confirm that an approach to Knowledge Management and Learning has been clearly described during Project Preparation in the Project Description and that these activities have been budgeted and an anticipated timeline for delivery of relevant outputs has been provided.

[ ]  Yes

\*TOOLTIP start

Please see GEF/C.48/07/Rev.01, GEF Knowledge Management Approach, June 2015, for guidance on what this should include.

TOOLTIP end\*

### Socio-economic Benefits

We confirm that the project design has considered socio-economic benefits to be delivered by the project, these have been clearly described in the Project Description, and they will be monitored and reported on during project implementation (at MTR and TER).

      Yes

# Annex a: FINANCING TABLES

### Total GEF Financing Table

Resources Requested by Agency(ies), Country(ies), Focal Area and the Programming of Funds. All GEF sources of funds should be included here.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **GEF Agency** | **Trust Fund** | **Country/****Regional/ Global** | **Focal Area** | **Programming** **of Funds** |  |
| **GEF Project Grant** | **Agency Fee** | **Total****GEF Financing** |
|  |  |  |  |  |  |  |  |
| **Total GEF Resources** |  |  |  |

### Project Preparation Grant (PPG)

Was a Project Preparation Grant requested? [ ]  Yes [ ]  No

If yes[[2]](#footnote-3): fill in PPG table (incl. PPG fee)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **GEF Agency** | **Trust Fund** | **Country/****Regional/****Global** | **Focal Area** | **Programming****of Funds** | **(in $)** |
| **PPG** | **Agency****Fee** | **Total PPG Funding** |
|   |  |        |  |  |       |       |       |
| **Total PPG Amount** |       |       |       |

### Action Area Elements

|  |  |  |
| --- | --- | --- |
| **Programming Directions** | **Trust Fund** | **(in $)** |
| **GEF Project Financing** | **Co-financing** |
|  |  |       |       |
| **Total Project Cost** |  |       |       |

### Confirmed Co-financing for the project, by name and type\*

\*TOOLTIP start

Information on co-financing is not required but is encouraged for GBFF projects. If information on co-financing is provided, please include information on the expected co-financing amounts, sources, types, and whether it meets the criteria for Investment Mobilized. Please ensure that the letter clearly indicates the type of co-finance (recurrent expenditure versus investment mobilized) and describes the nature of the contribution. Please provide an English translation of the co-financing letters (this can be an unofficial translation).

TOOLTIP end\*

Please include evidence for each co-financing source for this project in the tab of the portal

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sources of Co-financing**  | **Name of Co-financier** | **Type of Co-financing** | **Investment****Mobilized** | **Amount ($)** | **Upload letters of co-finance** |
|  |  |  |  |       | << add option to link the letters of co-finance for each row>> |
|  |       |  |       |  |
|  |       |  |       |  |
| **Total Co-financing** |  |  |       |  |

Please describe the investment mobilized portion of the co-financing

# ANNEX b: EndorsementS

|  |  |
| --- | --- |
| **Name of GEF Agency Coordinator** | **GEF Agency Coordinator Contact Information** |
|            |       |
| **Name of Agency Project Coordinator**  | **Agency Project Coordinator Contact Information** |
|            |       |

### Letter of Endorsement

Please attach the Operational Focal Point endorsement letter(s) in this Annex. For projects involving more than one country: please include a compilation of the signed LOEs in one PDF file in this annex.

# ANNEX C: Project results framework\*

Please indicate the page number in the Project Document where the project results and M&E frameworks can be found. Please also copy andpaste the Project Results Framework from the project document below.

\*TOOLTIP start

The project results framework should make explicit references to the GBFF indicators and/or relevant GEF Core and Sub Indicators used, including unit of measure, baseline, and target result (as available). For all indicators used, the M&E framework should include the definition, frequency of data collection, data source, methodology, and responsibility for data collection.

TOOLTIP end \*

# ANNEX D: status of utilization of Project Preparation Grant (PPG)

Provide detailed funding amount of the PPG activities financing status in the table below\*:

|  |  |
| --- | --- |
| ***Project Preparation Activities Implemented*** | ***GETF/LDCF/SCCF Amount ($)*** |
| ***Budgeted Amount*** | ***Amount Spent To date*** | ***Amount Committed*** |
|       |       |       |       |
| **Total** | 1 | 1 | 1 |

\*TOOLTIP start

Please itemize the use of PPG funds according to categories listed in the [guidelines](https://www.thegef.org/sites/default/files/documents/GEF_Guidelines_Project_Program_Cycle_Policy_20200731.pdf).

TOOLTIP end\*

# annex E: project map and coordinates\*

Please provide geo-referenced information and map where the project interventions will take place.

\*TOOLTIP start

The Location Name, Latitude and Longitude are required fields insofar as an Agency chooses to enter a project location under the set format. The Geo Name ID is required in instances where the location is not exact, such as in the case of a city, as opposed to the exact site of a physical infrastructure. The Location & Activity Description fields are optional. Project longitude and latitude must follow the Decimal Degrees WGS84 format and Agencies are encouraged to use at least four decimal points for greater accuracy. Users may add as many locations as appropriate. Web mapping applications such as [OpenStreetMap](https://www.openstreetmap.org/#map=4/21.84/82.79) or [GeoNames](http://www.geonames.org/) use this format. Consider using a conversion tool as needed, such as:[https://coordinates-converter.com](http://www.geonames.org/) Please see the Geocoding User Guide by clicking [here](https://gefportal.worldbank.org/App/assets/general/Geocoding%20User%20Guide.docx).

TOOLTIP end\*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Geo Name ID***Required field if the location is not an exact site* | **Location Name***Required field* | **Latitude***Required field* | **Longitude***Required field* | **Location Description***Optional text field* | **Activity Description***Optional text field* |
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**Please provide any further geo-referenced information and map where project interventions are taking place as appropriate.**

# ANNEX F: Environmental and Social Safeguards documents including Rating

Attach agency safeguard datasheet/assessment report(s), including ratings of risk types and overall project/program risk classification as well as any management plans or measures to address identified risks and impacts (as applicable).

# ANNEX G: Budget Table

Please upload and paste below the budget table here\*

Please explain any aspects of the budget as needed here

\*TOOLTIP start

Please provide detailed information of the activities/services that will be paid with the project’s resources, so it is possible to assess the reasonability of using the three sources (project’s components, M&E and PMC) to cover these expenses. Also, please provided detailed information on the KM activities covered by the project.

TOOLTIP end\*

# ANNEX H: Blended-finance relevant annexes

Annex H1 : Termsheet, following the template provided for the GEF-8 blended finance program of the GEF Trust Fund.

Annex H2 : GEF Agency Eligibility to Administer Concessional Finance, following the template provided for the GEF-8 blended finance program of the GEF Trust Fund.

Other documents to be uploaded to the GEF project portal:

* Gender Action Plan
* Gender Analysis undertaken during project preparation
* Stakeholder Engagement Plan (including or separate please include a list of people consulted during project preparation including dates and locations of consultations)
* TORs for key project staff funded by GEF grant and/or co-finance
1. Enabling Elements for Good Project Design: A synthesis of STAP guidance for GEF project investment: <https://stapgef.org/resources/advisory-documents/enabling-elements-good-project-design-synthesis-stap-guidance-gef> [↑](#footnote-ref-2)
2. *Note: Make this into a “pop-up” which appears only if PPG was selected, and if amount requested is above limits, they have to justify it* [↑](#footnote-ref-3)