**[Government Letter Head]**

[Date of Endorsement Letter]

To: [Name of Agency's GEF Executive Coordinator]

 [GEF Implementing Agency Name]

Subject: Endorsement for [Title of Project Proposal]

In my capacity as GEF Operational Focal Point for [country], I confirm that the above project proposal (a) is in accordance with my government’s national priorities [including the priorities identified in the National Biodiversity Strategy and Action Plan (NBSAP)] , and our commitment to the Convention of Biological Diversity; and (b) was discussed with relevant stakeholders, including the global environmental convention focal points.

I am pleased to endorse the preparation of the above project proposal with the support of the GEF Implementing Agency(ies) listed below. If approved, the preparation of the proposal will be supported by and the project executed by [to be termined if not selected yet / local - national - regional - global organization] [[1]](#footnote-2). I request the GEF Implementing Agency(ies) to provide a copy of the project document before it is submitted to the GEF Secretariat for CEO endorsement.

The total financing (from [GBFF GEFTF]) being requested for this project is US$     , inclusive of project preparation grant (PPG), if any, and Agency fees for project cycle management services associated with the total GEF Project Financing. The financing requested for [country] is detailed in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Source of Funds** | **GEF Agency** | **Focal Area****Source** | **Amount (in US$)** |
|  |  |  | **Project Financing** | **Project Financing****Agency Fee** | **Project Preparation****Grant (PPG)** | **Project Preparation****Grant (PPG)****Agency Fee** | **Total** |
|  |  |  |       |       |       |       | 0 |
|  |  |  |       |       |       |       | 0 |
|  |  |  |       |       |       |       | 0 |
|  |  |  |       |       |       |       | 0 |
| **Total Resources** | 0 | 0 | 0 | 0 | 0 |

[Where the source of funding also includes the Biodiversity focal area STAR allocation from the GEF Trust Fund, include the following]:

The STAR resources indicated above are being endorsed for the project listed above and submitted by the GEF Implementing Agency via the GEF Portal.

Sincerely,

[Name and signature of Operational Focal Point]

[Position/Title in Government]

Copy to (add as necessary): Convention Focal Point for UNCBD

1. Subject to the capacity assessment carried out by the GEF Implementing Agency, as appropriate. [↑](#footnote-ref-2)