



CELEBRATING TWENTY YEARS
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The GEF Project Management Information System

**GEF Familiarization Seminar
January 18 – 20, 2011**

**Bjoern Buesing, Operations Assistant,
Global Environment Facility**

THE GEF PROJECT MANAGEMENT INFORMATION SYSTEM



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Agenda

1. Accessibility Milestones

2. What is the GEF PMIS?

3. Features

4. PMIS Interfaces

5. Workflow for Project Concepts





ACCESSIBILITY OF THE WEB-BASED GEF PROJECT MANAGEMENT INFO SYSTEM

- ➡ Officially launched in December 2008 (access by GEF Secretariat And the GEF Evaluation Office only)
- ➡ Read-access granted to GEF Agencies and STAP (September 2009)
- ➡ Direct access by STAP to provide STAP screen reports to Agencies (May 2010)
- ➡ NPFE (National Portfolio Formulation Exercise)



WHAT IS THE GEF PMIS?



The **GEF PMIS** is a web-based database that can be read-accessed by GEF stakeholders anywhere in the world



The **GEF PMIS** provides reliable framework to exchange Project information between the Information Systems of the Secretariat, Trustee, GEF Agencies, the GEF Evaluation Office and the STAP





PROJECT PORTFOLIO MANAGEMENT MODULE

Supports project data management for full-sized, medium-sized and Enabling activities

Tracks the status of all types of projects including tranching, Phased, program and sub-project relationship, etc.



Tracks project indicators



Monitors projects and evaluate project performances

FEATURES OF THE PMIS

FOCAL AREA MANAGEMENT MODULE

To record and manage focal areas information



Biodiversity



International Waters



Climate Change



Land Degradation



Persistent Organic
Pollutants

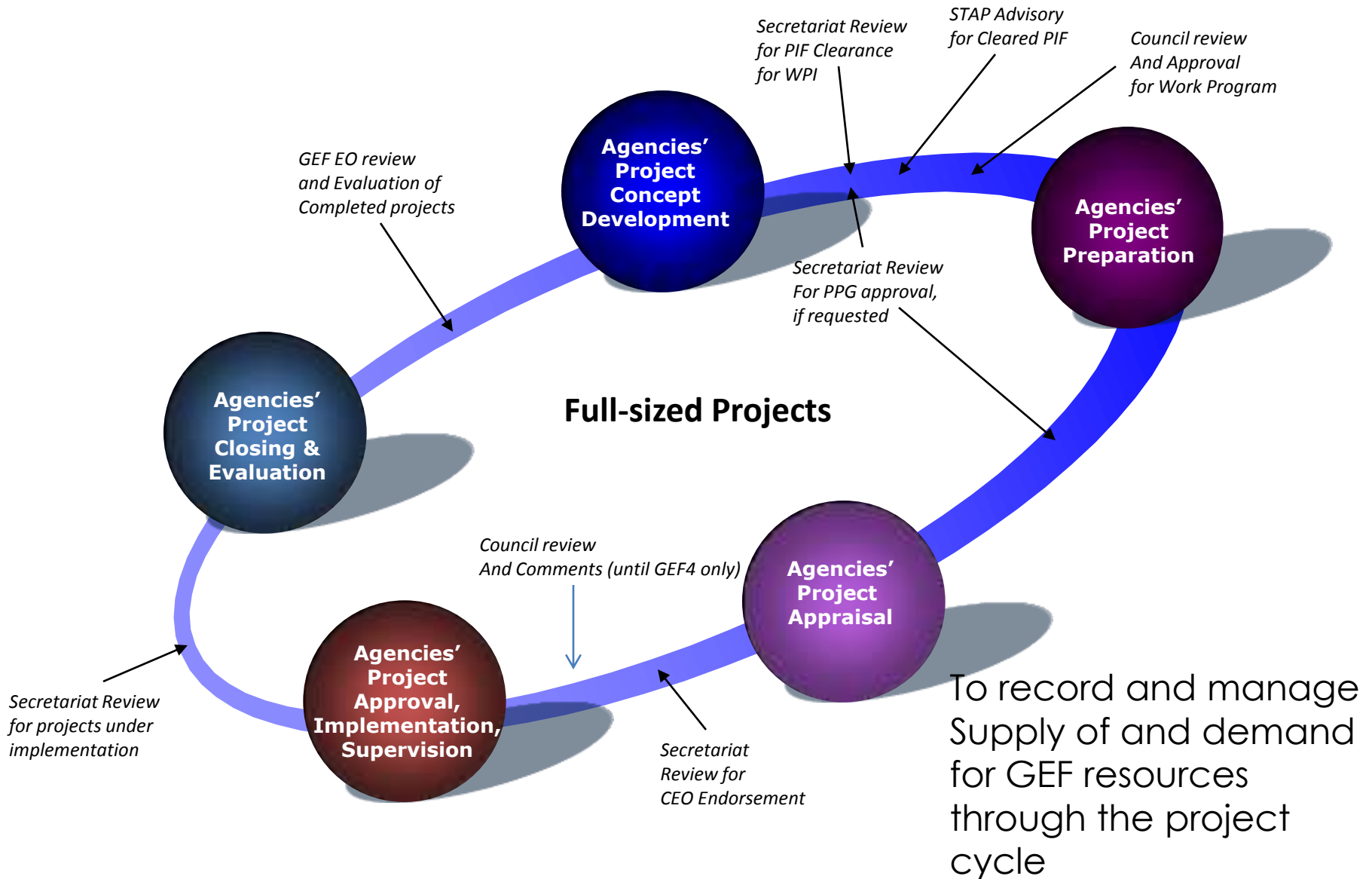


Ozone Depletion



FEATURES OF THE PMIS

PROJECT CYCLE MANAGEMENT MODULE



FEATURES OF THE PMIS

SYSTEM FOR TRANSPARENT ALLOCATION OF RESOURCES

To provide information
Regarding funds allocated
To projects, focal areas,
And countries



FEATURES OF THE PMIS

COMMUNICATIONS MANAGEMENT MODULE



To record and manage Information about Country, Focal Area, Agencies, Council, etc.



Council

GEF Agencies

Country

Focal Area

FEATURES OF THE PMIS (Summary)



Portfolio Management Module



Focal Area Management Module



Project Cycle Management Module



STAR Module



Communications Management Module



FEATURES OF THE PMIS

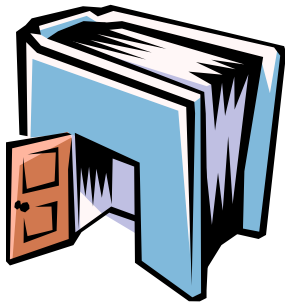
OTHER ADDED FEATURES



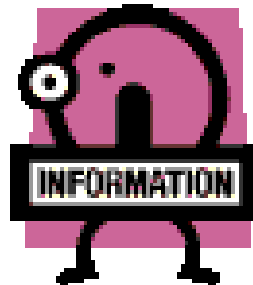
Search functionality feature by key words and specific area selection



Report engine to generate analytical reports

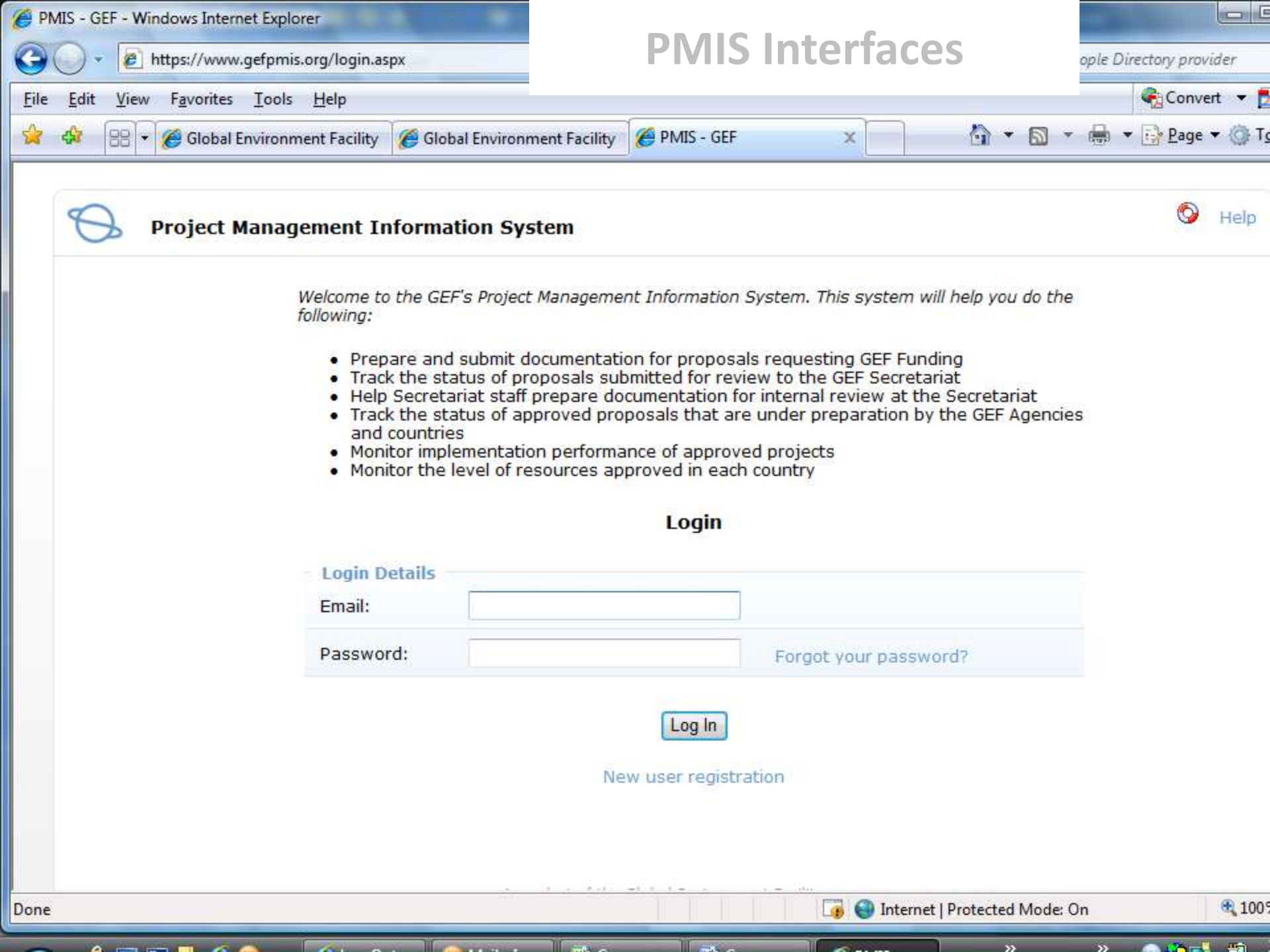


Knowledge management function to store and manage the dissemination of the PMIS accumulated knowledge on best practice



Document management solution to support electronic storage of documents

PMIS Interfaces



Project Management Information System



Welcome to the GEF's Project Management Information System. This system will help you do the following:

- Prepare and submit documentation for proposals requesting GEF Funding
- Track the status of proposals submitted for review to the GEF Secretariat
- Help Secretariat staff prepare documentation for internal review at the Secretariat
- Track the status of approved proposals that are under preparation by the GEF Agencies and countries
- Monitor implementation performance of approved projects
- Monitor the level of resources approved in each country

Login

Login Details

Email:

Password:

[Forgot your password?](#)

[New user registration](#)

How to Register

New User Registration

Registration procedure : Please provide the following details to register and obtain access to PMIS. All fields need to be filled in.


User Details

| | |
|---------------------|--|
| Affiliation * | <input type="text" value="Operational Focal Point"/> |
| Country * | <input type="text" value="(Select your Country)"/> |
| First Name * | <input type="text"/> |
| Last Name * | <input type="text"/> |
| Phone * | <input type="text"/> |
| Email * | <input type="text"/> |
| Password * | <input type="text"/> |
| Confirm Password * | <input type="text"/> |
| Security Question * | <input type="text"/> |
| Security Answer * | <input type="text"/> |

* Compulsory fields



To Do List For: Bakarr, Mohamed ▼

 **GEF Secretariat**

A.1. PROJECTS UNDER REVIEW PENDING GEFSEC ACTION

| GEF ID | Agency | Country | Focal Area | Type | Title | Decision | Due Date | Response | Program Manager |
|--------|---|---------------------|------------------|------|--|------------------------|------------|---|---|
| 3077 |  | Global | Biodiversity | FP | Greening the Cocoa Industry | CEO endorsement of FSP | 11/15/2010 | FSP recommended for endorsement (Nov 19, 2010) |  |
| 3509 |  | Trinidad and Tobago | Land Degradation | MSP | LDC/SIDS Portfolio Project: Capacity building for Sustainable Land Management in Trinidad & Tobago | CEO MSP Approval | 4/30/2010 | MSP recommended for CEO approval - Technical cleared as funds already with UNDP, review sheet sent (Apr 26, 2010) |  |
| 4421 |  | Global | Climate Change | FP | Global Market Transformation for Efficient Lighting | CEO PIF Approval | 4/13/2009 | |  |


Number of Rows Displayed 10 Rows ▼

Show P.M. Recommended projects



A.2. PROJECTS UNDER REVIEW PENDING AGENCY ACTION

| GEF ID | Agency | Country | Focal Area | Type | Title | Decision | Due Date | Response | Program Manager |
|--------|--|------------|------------------|------|---|---------------------------|------------|--|--|
| 2251 |  | Jordan | Biodiversity | MSP | Mainstreaming Marine Biodiversity Conservation into Coastal Management in the Aqaba Special Economic Zone | CEO MSP Approval | 10/14/2010 | MSP sent to Agency for revision - 10/12/10 Review Sheet send it to UNDP (Oct 12, 2010) |  |
| 3932 |  | Jordan | Biodiversity | MSP | Mainstreaming Biodiversity in Silvo-Pastoral and Rangeland Landscapes in the Pockets of Poverty of Jordan | CEO MSP Approval | 12/20/2010 | MSP sent to Agency for revision (Dec 20, 2010) |  |
| 4350 |  | Regional | Multi Focal Area | FP | Regional Lake Conservation and Development Project | CEO PIF Clearance for WPI | 9/24/2010 | Review Sheet sent to Agency for PIF revision (Nov 24, 2010) |  |
| 4352 |  | Tajikistan | Land Degradation | FP | Second Upland Agricultural Livelihoods and Environmental Management | CEO PIF Clearance for WPI | 9/22/2010 | Review Sheet sent to Agency for PIF revision (Oct 26, 2010) |  |

Number of Rows Displayed 10 Rows ▼

 **Agency**

B. PROJECTS WITH OVERDUE MILESTONES PENDING AGENCY ACTION

| GEF ID | Agency | Country | Focal Area | Type | Title | Action Needed | Due Date | Previous Action | Program Manager |
|--------|---|----------|------------------|------|---|---------------|-----------|-----------------|---|
| 2690 |  | Paraguay | Multi Focal Area | FP | SFM Improving the Conservation of Biodiversity in Atlantic Forest of Eastern Paraguay | FSP Agency | 4/30/2010 | CEO Endorsement |  |

 To Do

- 1 PROJECTS UNDER REVIEW PENDING GEFSEC ACTION**
- 2 PROJECTS UNDER REVIEW PENDING AGENCY ACTION**
- 3 PROJECTS WITH OVERDUE MILESTONES PENDING AGENCY ACTION**



PMIS Interfaces



PMIS Project Selection - GEF - Windows Internet Explorer

https://www.gefpmis.org/projects/projectselect.aspx

World Bank Group [US] WB: People Directory provider

File Edit View Favorites Tools Help

Convert Select

PMIS Project Selection - GEF

Project Management Information System

ramondemesa@y7mail.com

To Do Projects Reports Administration Help Logout

Project List

Project Selection. Select a project to edit, or use search criteria to narrow the project list.

Quick Select: GEF Project ID Select

Project List Filters

Active Filters : None

Generate report based on active filters

Page 1 of 380 Pages

| GEF ID | Country | Agency | Focal Area | Type | Title | Status |
|--------|-------------|------------|----------------|------|--|-----------------|
| 1 | Morocco | UNDP | Biodiversity | FP | Transhumance for Biodiversity Conservation in the Southern High Atlas | IA Approved |
| 2 | Philippines | UNDP | Biodiversity | FP | Samar Island Biodiversity Project: Conservation and Sustainable Use of the Biodiversity of a Forested Protected Area | IA Approved |
| 3 | Venezuela | UNDP | Biodiversity | FP | Conservation of the Biological Diversity of the Orinoco Delta Biosphere Reserve and Lower Orinoco River Basin | IA Approved |
| 4 | Vietnam | World Bank | Biodiversity | MSP | Hon Mun Marine Protected Area Pilot Project | Project Closure |
| 5 | Regional | UNDP | Climate Change | MSP | Capacity Building for the Adoption and Application of Energy Codes for Buildings | Project Closure |
| 6 | Brazil | UNDP | Climate Change | FP | | IA Approved |

Internet | Protected Mode: On 100%

PMIS Project Sele... Logged in to Con... Links Mail - Inbox - IB... Presentations

PMIS Presentatio... PMIS Portfolio M... PMIS Reports.ppt... PMIS2.ppt [Com... Snipping Tool

11:01 PM Saturday 5/22/2010



Projects

- **LISTING OF ALL GEF PROJECTS (Pilot to GEF 5)**
 - 4434 entries as of 1/3/2011
- **INDIVIDUAL PROJECT DETAILS**
 - Identifiers
 - Main Data
 - Executing Agency
 - Project Preparation Grant
 - Dates
 - Financing
 - Co-financing
 - Project Staff and Contacts
 - Decision Sought
 - Responses





Projects

- **PROJECT LIST FILTERS**

- **Project Filter** – GEF Project ID; Title Keyword; Agency; Project Type; Program Manager
- **Focus Filter** – Focal Area; Funding Source
- **Country/Regional Filter** – Country; Region
- **Work Program Filter**
- **Strategic/Operational Program/Key Word Filter** - Strategic Program; Operations Program; Key Word
- **Date Filter**
- **Indicators**



 **Reports**

- **Council Annex Report**
- **Trustee Report**
- **GEF 6-month Programming Report**
- **GEF 4/ RAF 4 Reports**
- **Control Reports**
- **Other Reports**

PMIS Access to Operational Focal Points

There are different levels of access based on the country of OFP and status of project.

Projects that belong to the same country as the OFP:

- the OFP would have full read access to the project, including all documents.

Projects that do not belong to the same country as the OFP:

- if the project is approved, the OFP has full read-access to the project, including all documents
- if project is not approved, the OFP can only see the listing of the project but no details.
- if project is dropped before PIF approval/clearance, the OFP has full read access to the project, including all the documents

- ❖ OFP will be able to run all reports.



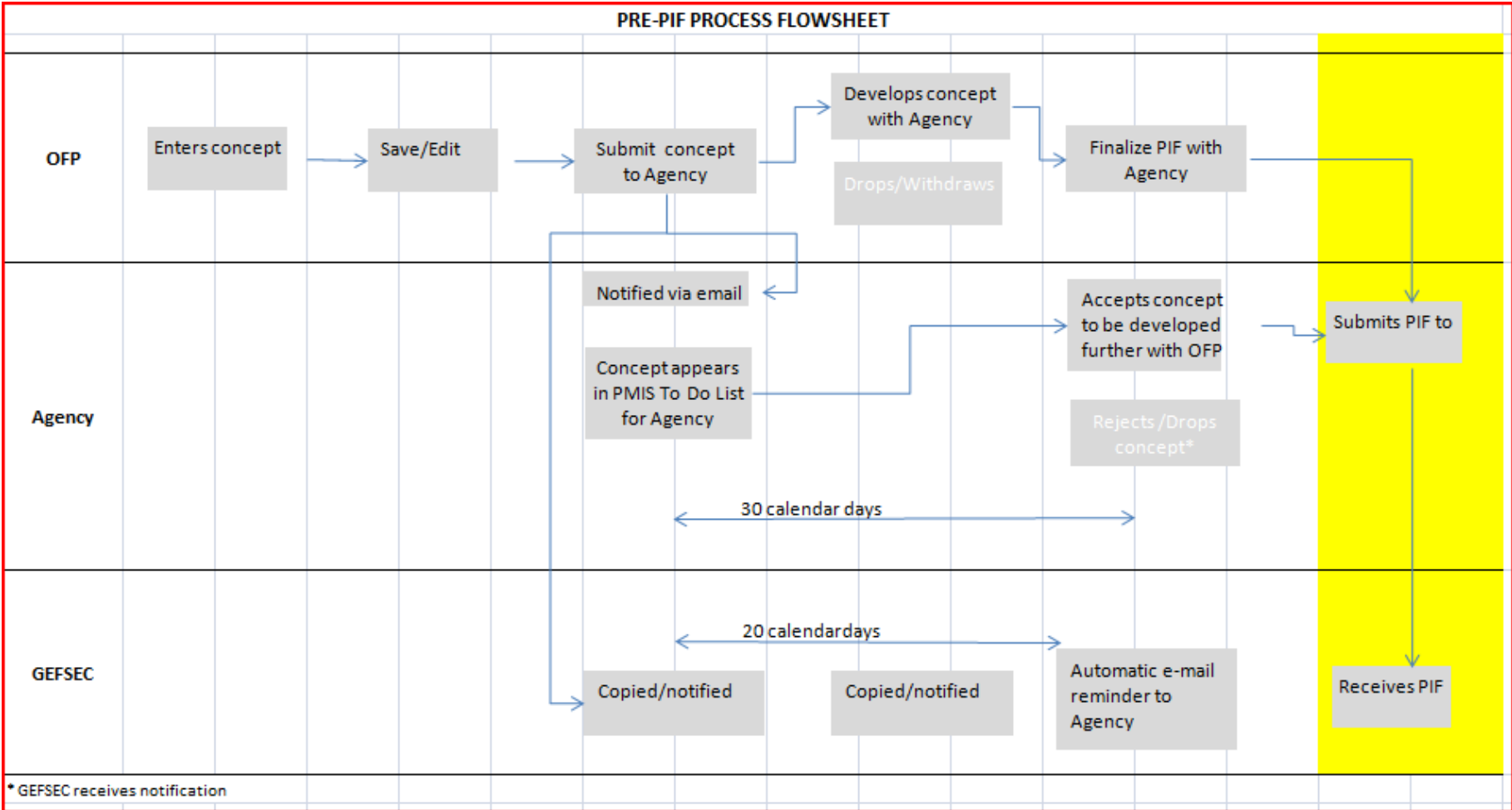
PMIS Access to Operational Focal Points

Projects that are regional/global with no countries associated with the project:

- the OFP will have full read access to the project, including all documents




NEW PMIS WORKFLOW FOR PROJECT CONCEPTS



Workflow for Project Concepts


PMIS PROJECT CONCEPT LIST SCREEN for an OFF

Soon, the first screen for an Operational Focal Point after login to PMIS will be the „Concepts“ screen. Here, you can enter, modify or print project concepts and monitor those you have submitted to an Agency.

 **Project Management Information System** pmisalofp@gmail.com

Concepts Projects Reports Administration Help Logout

Concepts

 **Project Concepts** [Reports](#) [Create New Concept](#)

Concepts created by OFF, not yet submitted.

| Concept ID | Agency | Title | Country | Status | Date Concept Created | | | |
|------------|--------|---------|---------|------------------------|----------------------|--|--|--|
| 35 | UNDP | test 35 | Albania | Concept Created by OFF | 12/13/2010 | | | |

Concepts submitted by OFF.


| Concept ID | Agency | Title | Country | Date Submitted | Status | Agency Action Due By | Date of Action | | | |
|------------|------------|--|---------|----------------|-----------------------------|----------------------|----------------|--|--|--|
| 25 | UNDP | concept 6 | Albania | 12/10/2010 | Concept Accepted by Agency | | 12/22/2010 | | | |
| 27 | UNDP | concept 8 | Albania | 11/10/2010 | Concept Submitted to Agency | 12/10/2010 | | | | |
| 28 | UNDP | concept 9 | Albania | 12/10/2010 | Concept Accepted by Agency | | 12/22/2010 | | | |
| 31 | UNDP | c12 | Albania | 12/10/2010 | Concept Submitted to Agency | 01/09/2011 | | | | |
| 32 | UNDP | concept 15 | Albania | 11/10/2010 | Concept Submitted to Agency | 12/10/2010 | | | | |
| 34 | UNDP | test 34 | Albania | 12/17/2010 | Concept Submitted to Agency | 01/16/2011 | | | | |
| 37 | World Bank | Concept # 2 | Albania | 12/21/2010 | Concept Submitted to Agency | 01/20/2011 | | | | |
| 39 | UNDP | Project Concept Title - TST Caroline AL2 | Albania | 12/27/2010 | Concept Accepted by Agency | | 12/27/2010 | | | |

Number of Rows Displayed

Workflow for Project Concepts


PMIS PROJECT CONCEPT LIST SCREEN for an Agency

Soon, the first screen for an Agency user after login to PMIS will be the „Concepts“ screen. Here, you can print, view, accept or reject received project concepts.

 **Project Management Information System** undppmis@gmail.com

[Concepts](#) [Projects](#) [Reports](#) [Administration](#) [Help](#) [Logout](#)

Concepts

 **Project Concepts** [Reports](#)

Concepts received from OFP, not yet processed.

| Concept ID | Agency | Title | Country | Status | Date Submitted | Agency Action Due By | | | |
|------------|--------|------------|---------|-----------------------------|----------------|----------------------|--|--|--|
| 27 | UNDP | concept 8 | Albania | Concept Submitted to Agency | 11/10/2010 | 12/10/2010 | | | |
| 31 | UNDP | c12 | Albania | Concept Submitted to Agency | 12/10/2010 | 01/09/2011 | | | |
| 32 | UNDP | concept 15 | Albania | Concept Submitted to Agency | 11/10/2010 | 12/10/2010 | | | |
| 34 | UNDP | test 34 | Albania | Concept Submitted to Agency | 12/17/2010 | 01/16/2011 | | | |

Concepts accepted, pending action.

| Concept ID | Agency | Title | Country | Status | Date Accepted | | | |
|------------|--------|--|---------|----------------------------|---------------|--|--|--|
| 25 | UNDP | concept 6 | Albania | Concept Accepted by Agency | 12/22/2010 | | | |
| 28 | UNDP | concept 9 | Albania | Concept Accepted by Agency | 12/22/2010 | | | |
| 39 | UNDP | Project Concept Title - TST Caroline AL2 | Albania | Concept Accepted by Agency | 12/27/2010 | | | |

PMIS PROJECT CONCEPT ENTRY SCREEN

The Project Concept Entry screen is available to OFP and Agency PMIS users in order to view details of a project concept, enter/ modify parts of it according to the specific OFP/ Agency role or to action on it.

Project Management Information System

Concepts Projects Reports Administration

Project Concept Entry

Save Data

YOU ARE IN VIEW MODE AND CANNOT MAKE CHANGES. PLEASE REFER TO YOUR MANAGER OR SYSTEM ADMINISTRATOR FOR ASSISTANCE.

Expand all sections

- Project Concept
- Project Concept Contact Person in Country
- Project Concept Documents
- Action Dates
- Comments
- Action



PMIS PROJECT CONCEPT ENTRY SCREEN

The section „Project Concepts“ contains its core information as entered by the OFP and the „Concept“ status.

| Project Concept | |
|---|----------------------------|
| PART I: PROJECT CONCEPT IDENTIFICATION | |
| Concept ID | 28 |
| Date Entered | 12/10/2010 |
| Entered By | pmisalofp@gmail.com |
| Project Concept Title | concept 9 |
| Country | Albania |
| Lead Agency | UNDP |
| | Multi Agency Project? |
| Project Concept Objective | o9 |
| Project Concept Description | d9 |
| Indicative GEF Grant (US\$) | 9 |
| Concept Status | Concept Accepted by Agency |

PMIS PROJECT CONCEPT ENTRY SCREEN


The section „Action Dates“ displays the sequence of Project Concept status changes according to the actions by OFP or Agency.

| - Action Dates | |
|-------------------------|-------------------|
| Action | Date |
| Concept Entered | December 10, 2010 |
| Submitted to Agency | December 10, 2010 |
| Dropped by OFP | |
| Accepted by Agency | December 22, 2010 |
| Rejected by Agency | |
| Dropped by Agency | |
| PIF Submitted to GEFSEC | |
| PIF Approved by GEFSEC | |



PMIS PROJECT CONCEPT PRINTOUT

Both, OFP and Agency can print a Project Concept directly from their Project Concept List screens, by clicking on the respective icon:

| | | |
|---|---|---|
|  | Global Environment Facility(GEF) Project Concept Summary | Concept ID: 39 |
| Concept Title: | Project Concept Title - TST Caroline AL2 | |
| Country: | Albania | |
| Agency: | UNDP | |
| Indicative GEF Amount: | GEF Grant | |
| Entered By: | pmis al (pmisalofp@gmail.com) | Date Entered: Dec 27, 2010 |
| Date Submitted by OFP: | Dec 27, 2010 | Agency Action Due Date: |
| Status: | Concept Accepted by Agency | Status Update Date: Dec 27, 2010 |
| Concept Objective: | Concept objective - TST Caroline AL2 | |
| Concept Description: | Concept Description - TST Caroline AL2 | |
| Project Concept Contact Information: | | |
| Contact Name: | Caroline | |
| Contact Email: | | |
| Contact Phone: | <input type="text"/> | |

Workflow for Project Concepts

PROJECT CONCEPT SUMMARY REPORT for an OFP

This OFP summary report can be filtered by Agency or status of Concept:



Project Management Information System

pmisalofp@gmail.com

- Concepts
- Projects
- Reports
- Administration

Help Logout

Project Concept Summary Report

| Agency | Country | Concept ID | Title | Indicative GEF Amount | Status | Status Update Date | Agency Action Due Date | OFP Submitted Date |
|------------|---------|------------|-------------|-----------------------|-----------------------------|--------------------|------------------------|--------------------|
| UNDP | Albania | 27 | concept 8 | concept 8 | Concept Submitted to Agency | | 12/10/2010 | 11/10/2010 |
| UNDP | Albania | 31 | c12 | c12 | Concept Submitted to Agency | | 01/09/2011 | 12/10/2010 |
| UNDP | Albania | 32 | concept 15 | concept 15 | Concept Submitted to Agency | | 12/10/2010 | 11/10/2010 |
| UNDP | Albania | 34 | test 34 | test 34 | Concept Submitted to Agency | | 01/16/2011 | 12/17/2010 |
| World Bank | Albania | 37 | Concept # 2 | Concept # 2 | Concept Submitted to Agency | | 01/20/2011 | 12/21/2010 |

Albania

Filter by Agency

Concept Submitted to Agency

Show Past Due Concepts*

Filter by Status

Concept Submitted to Agency

Concept Cancelled by OFP

Concept Accepted by Agency

Concept Rejected By Agency

Concept Dropped by Agency

PIF Submitted to GEFSEC

PIF Approved/Cleared by GEFSEC




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Workflow for Project Concepts

PROJECT CONCEPT SUMMARY REPORT for an Agency

This Agency summary report can be filtered by Country or status of Concept:

 **Project Management Information System** undppmis@gmail.co

Concepts | Projects | Reports | Administration Help | Logo

Project Concept Summary Report

Page 1 of 2 Pages ⏪ ⏩

| Agency | Country | Concept ID | Title | Indicative GEF Amount | Status | Status Update Date | Agency Action Due Date | OFP Submitted Date |
|--------|---------|------------|--------------------------|--------------------------|-----------------------------|--------------------|------------------------|--------------------|
| UNDP | Albania | 14 | aa | aa | Concept Rejected By Agency | 12/10/2010 | | 12/08/2010 |
| UNDP | Albania | 20 | This is a test project 1 | This is a test project 1 | Concept Dropped by Agency | 12/10/2010 | | 12/10/2010 |
| UNDP | Albania | 23 | Test concept 4 | Test concept 4 | Concept Dropped by Agency | 12/21/2010 | | 12/10/2010 |
| UNDP | Albania | 25 | concept 6 | concept 6 | Concept Accepted by Agency | 12/22/2010 | | 12/10/2010 |
| UNDP | Albania | 26 | concept 7 | concept 7 | Concept Rejected By Agency | 12/21/2010 | | 12/10/2010 |
| UNDP | Albania | 27 | concept 8 | concept 8 | Concept Submitted to Agency | | 12/10/2010 | 11/10/2010 |
| UNDP | Albania | 28 | concept 9 | concept 9 | Concept Accepted by Agency | 12/22/2010 | | 12/10/2010 |
| UNDP | Albania | 30 | concept 11 | concept 11 | Concept Dropped by Agency | 12/21/2010 | | 12/10/2010 |
| UNDP | Albania | 31 | c12 | c12 | Concept Submitted to Agency | | 01/09/2011 | 12/10/2010 |
| UNDP | Albania | 32 | concept 15 | concept 15 | Concept Submitted to Agency | | 12/10/2010 | 11/10/2010 |

Page 1 of 2 Pages ⏪ ⏩

Number of Rows Displayed: 10 Rows

Filter by Country: UNDP

Filter by Status:

- Filter by Status
- Concept Submitted to Agency
- Concept Cancelled by OFP
- Concept Accepted by Agency
- Concept Rejected By Agency
- Concept Dropped by Agency
- PIF Submitted to GEFSEC
- PIF Approved/Cleared by GEFSEC

Show Past Due Concepts*